



Uffington Church of England Primary School

Head teacher: Mrs. Lisa Bradbury

Google Classroom Meet Policy

By enabling and allowing my child to login to the Uffington Primary School Google Classroom meeting, I agree to abide by the following:

- I understand that for safeguarding purposes the meeting will be recorded;
- I give permission for my child(ren) to participate in a meeting using Google Classroom, 'hosted' by a member of Uffington Primary School staff, including permission to communicate using the microphone and camera;
- I will ensure that my child logs in using their first name and surname initial only in order to be accepted into the meeting;
- I understand that as a parent, I am responsible for supervising the suitability of my child's/children's online access, communication and the 'home' setting (wherever distance learning is taking place outside of Uffington Primary School). This includes ensuring children have a quiet, safe space from which to meet (in an appropriate room), are wearing appropriate clothing, and that there are no age-inappropriate or unlicensed background noises visuals or moving images;
- I understand that only my child(ren) will join the meeting, and that adults and other children will not be permitted to partake. Parents are encouraged to supervise (but not appear on screen). Each meeting will end at the discretion of the hosting Uffington Primary School staff member;
- I understand that by giving permission, 'meetings' will be occasional – by invitation only, and from Uffington Primary School staff on Google Classroom only;
- Should you or your child(ren) be invited to meet by an individual or organisation not using said address format, the invitation should be reported to Uffington Primary School's Designated Safeguarding Lead immediately, as a potential safeguarding issue;
- I understand that my child(ren) will only be invited to meet between the hours of 9.00am and 3pm, Monday to Friday during term time;
- I understand that Uffington Primary School staff will approach Google Classroom meetings as being an extension of the classroom learning environment. As such, classroom and school expectations, procedures, policies, and rules will be adhered to as normal – by teachers and children alike. Uffington Primary School staff will facilitate and lead all meetings and will follow the school's behaviour policy and classroom rules; and
- I understand that by allowing my child/ren to login I am agreeing to this policy in full.